

College Council Meeting Summary
December 16, 2004
BOR Conference Room

Present: Dean Barnes, Dean P., Raaj K., Reina C., Danny Wyatt, Tony B., and Vera P. as Recorder.

Excused: President and Dean Sablan

Agenda: Under Miscellaneous item: Add 1) *Power Campus* 2) *Finance Update*

Minutes for December 09, 2004 was adopted with minor changes.

OLD BUSINESS:

- **60/40 Issues – Tabled.** Dean Sablan designated by the President to lead the development of solutions to address the “60/40” Issues & Concerns.
- **Governing Council – Policy/Procedures** – Reina wanted to clarify with the members their decision on the Governing Council Policy/Procedures. She handed out a copy of the New BOR Operations Policy, which is also available on the N Drive.

Dean Barnes stated he would develop an index for the policy/procedure. Referring to the handout, Raaj stated the Institutional Governance policy is general and that the College Council members need to develop a procedure that goes in line with the policy. He suggested attaching the decision-making group list with the procedure. Once the procedure is developed, reviewed, and approved by the College Council members, to present the developed procedure along with the decision-making groups list to the Board.

Dean Barnes asked Dean P. to label the hand out document 1026P Institutional Governance Procedure and to email STaR campuses as well as the Governance Committee for comments. Also, he asked Dean P to bring the procedure to the next College Council meeting for review and approval.

- **Policy & Procedure Development & Amendment Process** – Note that PPDAP was passed on 12/09/04 meeting with minor changes; waiting for feedback. Dean Barnes stated PPDAP final approval will be on the next CC meeting.
- **Student Development Procedures – Tabled.** Dean Barnes asked to table item. However, he informed the members that he received enormous feedback and it should be ready for discussion at the next CC meeting.

NEW BUSINESS:

Learning Assessment Workshop – Reina gave an update on the upcoming Learning Assessment Workshop which is scheduled for January 4th-6th, 2004. Breakfast will be provided. Reina stated that she already received about 70 participants for the workshop. She also informed the members that the President wants to hold a Farewell Dinner for the facilitators on the evening of January 6th.

Venue is tentatively at Aquarius Hotel and that dinner will be catered. She requested \$20 from each College Council members. Motion was made that members contribute \$20 each toward the dinner; motion approved.

- **Strategic Planning Workshop** – Reina gave an update on the Strategic Planning Workshop scheduled for January 31st – February 4th for five days at Dai-Ichi Hotel. Presenters are Dr. Tusi and Ms. Robinson from the University of Hawaii at Manoa, Pacific Business Center Program.

MISCELLANEOUS:

- **Finance Update** – Raaj gave an update on the finance status. He reported:
 - San Francisco Office has released the funds, which was from the most recent batch for Pell. He mentioned that there were some questions that need to be cleared up.
 - WIA still has some outstanding balance in which NMC is trying to collect.
 - The La Fiesta proposed date of the transfer is tentatively set on January 7th; waiting for confirmation from the Governor's Office. Hotel Nikko Saipan is confirmed on that date. The Commission meets on the 15th of January. Raaj mentioned that the President spoke to the Chair of the Commission, Dr. Barbara Beno, and according to Dr. Beno, provided that the College delivers the signed document before the Commission's meeting, it should not be an issue.
 - The Finance Office is in the process of finalizing October and November statements for La Fiesta to request reimbursement from the Governor's Office.
- Dean Barnes added to Pell issue that Financial Aid Office is working on a consolidate spreadsheet which will be sent to San Francisco Office and hopes it will be the last step in getting NMC back to reimbursement status.
- **Power Campus** – Dean Barnes mentioned that he wants the Power Campus Committee to make a presentation to the College Council members at the next CC meeting. He mentioned that the committee would like to ask the NMC Foundation to help fund for the IQ Web, which is an on-line registration. Furthermore, he asks the College Council members to support the Power Campus Committee.

Meeting adjourned at 2:55 p.m.